

## Notice of Meeting

# Cabinet Member for Children and Families, Lifelong learning Decisions



### Date and Time

Tuesday, 28  
November 2023  
11.30 am

### Place

Woodhatch Place, 11  
Cockshot Hill,  
Reigate, Surrey ,RH2  
8EF

### Contact

Joss Butler  
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**Cabinet Member:**  
Clare Curran

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## **AGENDA**

### **1 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

### **2 PROCEDURAL MATTERS**

#### **a MEMBERS' QUESTIONS**

- (i) The deadline for Member's questions is 12pm four working days before the meeting (22 November 2023).

#### **b PUBLIC QUESTIONS**

The deadline for public questions is seven days before the meeting (21 November 2023).

#### **c PETITIONS**

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

**3 PROPOSAL TO LOWER THE AGE RANGE OF HURST GREEN INFANT SCHOOL AND NURSERY**

(Pages  
1 - 30)

The Cabinet Member for Children, Families and Lifelong Learning is asked to review the educational rationale for the proposal to lower the age range at Hurst Green Infant School and Nursery from 3 to 7 years old to 2 to 7 years old.

Hurst Green Infant School and Nursery is a one form entry infant school in Oxted. The school is a community school and has a good Ofsted rating.

This would mean that the current nursery provision for 2 year olds led by the Governing Body would become a maintained nursery managed by the school, under the same Ofsted registration as the school.

This piece of work helps Surrey County Council meet empowered and thriving communities and no one left behind because the project to expand the age range of Hurst Green Infant School meets the need for early years provision within the Tandridge district.

This proposal requires Surrey County Council to follow the statutory process for making significant changes ('Prescribed Alterations') to a maintained school because the proposal is for a change in age range in a community school.

**4 EXCLUSION OF THE PUBLIC**

**RECOMMENDATION:**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

**5 SEND AND AP CAPITAL PROGRAMME BUDGETS**

(Pages  
31 - 80)

Cabinet Member approval is sought for use of approved SEND Capital Funding to uplift project budgets for Epsom Downs Primary School and Dovers Green Primary School's committed Phase 4 Capital projects, and use of approved AP Capital Funding against Fordway Centre's capital project.

**Joanna Killian  
Chief Executive**

Published: Monday, 20 November 2023

## **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Members of the public and the press may use social media or mobile devices in silent mode during meetings. Public Wi-Fi is available; please ask the committee manager for details.

Anyone is permitted to film, record or take photographs at Council meetings. Please liaise with the committee manager prior to the start of the meeting so that the meeting can be made aware of any filming taking place.

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Thank you for your co-operation.

## **QUESTIONS AND PETITIONS**

Cabinet and most committees will consider questions by elected Surrey County Council Members and questions and petitions from members of the public who are electors in the Surrey County Council area.

### **Please note the following regarding questions from the public:**

1. Members of the public can submit one written question to a meeting by the deadline stated in the agenda. Questions should relate to general policy and not to detail. Questions are asked and answered in public and cannot relate to “confidential” or “exempt” matters (for example, personal or financial details of an individual); for further advice please contact the committee manager listed on the front page of an agenda.
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman’s discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet members may decline to answer a supplementary question.

**SURREY COUNTY COUNCIL****CABINET MEMBER FOR CHILDREN, FAMILIES AND LIFELONG LEARNING****DATE:** 28 November 2023**REPORT OF CABINET MEMBER:** CLARE CURRAN, CHILDREN, FAMILIES AND LIFELONG LEARNING**LEAD OFFICER:** RACHAEL WARDELL, EXECUTIVE DIRECTOR FOR CHILDREN, FAMILIES AND LIFELONG LEARNING**SUBJECT:** Proposal to lower the age range of Hurst Green Infant School and Nursery**ORGANISATION STRATEGY PRIORITY AREA:** Empowered and Thriving Communities**Purpose of the Report:**

The Cabinet Member for Children, Families and Lifelong Learning is asked to review the educational rationale for the proposal to lower the age range at Hurst Green Infant School and Nursery from 3 to 7 years old to 2 to 7 years old.

Hurst Green Infant School and Nursery is a one form entry infant school in Oxted. The school is a community school and has a good Ofsted rating.

This would mean that the current nursery provision for 2 year olds led by the Governing Body would become a maintained nursery managed by the school, under the same Ofsted registration as the school.

This piece of work helps Surrey County Council meet empowered and thriving communities and no one left behind because the project to expand the age range of Hurst Green Infant School meets the need for early years provision within the Tandridge district.

This proposal requires Surrey County Council to follow the statutory process for making significant changes ('Prescribed Alterations') to a maintained school because the proposal is for a change in age range in a community school.

### **RECOMMENDATIONS:**

It is recommended that The Cabinet Member for Children, Families and Lifelong Learning:

1. Determines the Statutory Notices approving the proposal without modifications to lower the age range a Hurst Green Infant School and Nursery

### **REASON FOR RECOMMENDATIONS:**

The nursery is currently meeting a need identified through the Surrey County Council Childcare Sufficiency assessment. The proposed change will incorporate the current nursery provision as part of the maintained school. This will enable the school to build on and strengthen the arrangements already in place and provide a joined-up approach for all children from 2 to 7 years old.

As nursery children will be on roll as part of the whole school, the systems and processes will be streamlined, enabling the school to deploy our resources across the nursery and school to ensure that every child realises their potential.

### **Executive Summary:**

1. Hurst Green Infant School and Nursery is a one form entry infant school in the borough of Tandridge, rated good by Ofsted in 2022. The school currently also offers childcare for 2 year olds under section 27 of the Education Act 2002 which enables Governing bodies of maintained schools to set up and run facilities and services whose provision furthers any charitable purpose for the benefit of (a) pupils at the school or their families, or (b) people who live and work in the area in which the school is situated.

### **The Proposal:**

2. To lower the age range of Hurst Green Infant School and Nursery from 3 to 7 years old to 2 to 7 years old.
3. Surrey County Council and the Governing Body of Hurst Green Infant School and Nursery are proposing to lower the age range of Hurst Green Infant School and Nursery Primary School in Oxted from 3 to 7 years of age to 2 to 7 years of age.
4. As the nursery is now an integral part of the community, lowering the school age supports more efficient governance and operational

functions and means the nursery children become pupils of the school. This continues to support the government's policy on providing 15 and 30 hours Funded Early Education for 2, 3 and 4 year olds.

5. Lowering the school age to incorporate the current nursery provision as part of the maintained school, will enable the school to build on and strengthen the arrangements already in place and provide a joined-up approach to achieving our vision for all children from 2 to 7 years old. As nursery children will be on roll as part of the whole school, the systems and processes will be streamlined, enabling the school to deploy our resources across the nursery and school to ensure that every child realises their potential.
6. This proposal requires Surrey County Council to follow the statutory process "Making significant changes ('prescribed alterations') to maintained schools" because the proposal is for a change in age range in a community school.

### **Planned admissions arrangements**

7. There are no planned changes to the Published Admission Number (PAN) of 30 reception places.
8. There are no planned changes to the admissions arrangements to gain a reception place at Hurst Green Infant School and Nursery. There will be no automatic right for nursery aged children at the school to gain a reception place at the school.
9. There are currently 4 part-time places for 2 year olds offered at the section 27 nursery at Hurst Green Infant School and Nursery. There is no change to how parents apply for a nursery place and information can be found on the school's website [Hurst Green Infant School & Nursery \(hurstgreenschool.org\)](http://hurstgreenschool.org). Children who currently attend the nursery at the school will continue to attend the same setting with the same staff and do not need to reapply for a place under the new registration.
10. The capacity in the school from year R to year 2 is not impacted by this consultation. The permanent capacity of the school from year R to year 2 is 90.
11. The admissions criteria for community and voluntary controlled schools, along with other individual schools admissions criteria, in Surrey are published each year in the [schools admissions booklets](#). Hurst Green Infant School and Nursery can be found in the Primary School Booklet for Tandridge primary schools. Parents of children applying for a reception place would need to apply in the normal way

for admission to the infant school whether their child attends the nursery provision or not.

#### **Consultation:**

12. The statutory process for making significant changes ('Prescribed Alterations') requires an informal period of consultation followed by the publication of statutory notices for 4 weeks during term time. The following people have been made aware of the proposals: parents/carers of children attending the school or nursery; employees and Governors of the school; relevant 7 unions; local residents; other users of the school building; other local schools; local borough and county councillors and the School Admissions Forum.
13. Surrey County Council published an informal consultation on [www.surreysays.co.uk](http://www.surreysays.co.uk) from 19 June 2023 to 17 July 2023. An online public meeting was offered on 28 June at 4 pm but there were no requests to attend. 1 person responded to the consultation. 1 (100%) respondent agreed with the proposal and 0 (0%) respondent disagreed with the proposal.
14. Statutory notices were published on [www.surreysays.co.uk](http://www.surreysays.co.uk) from 11 Sep to 9 Oct 2023. The long statutory notice is attached as **Annex 1**. The notice was published in the local paper on 14 September 2023.
15. The full consultation analysis report is attached as **Annex 2**.

#### **Risk Management and Implications:**

16. There are no identified risks and implications.

#### **Financial and Value for Money Implications:**

17. There is no capital cost relating to this proposal.
18. Hurst Green Infant School and Nursery will receive revenue funding where pupils are eligible for Funded Early Education and Childcare for 3 to 4 year olds or Funded Early Education for 2 year olds (FEET). The number of places is not increasing from the current nursery on site at the school so the revenue funding will not change.

#### **Section 151 Officer commentary:**



19. Significant progress has been made in recent years to improve the Council's financial resilience and the financial management capabilities across the organisation. Whilst this has built a stronger financial base from which to deliver our services, the increased cost of living, global financial uncertainty, high inflation and government policy changes mean we continue to face challenges to our financial position. This requires an increased focus on financial management to protect service delivery, a continuation of the need to be forward looking in the medium term, as well as the delivery of the efficiencies to achieve a balanced budget position each year.
20. In addition to these immediate challenges, the medium-term financial outlook beyond 2023/24 remains uncertain. With no clarity on central government funding in the medium term, our working assumption is that financial resources will continue to be constrained, as they have been for the majority of the past decade. This places an onus on the Council to continue to consider issues of financial sustainability as a priority, in order to ensure the stable provision of services in the medium term.
21. As such, the Section 151 Officer supports the recommendations of this report.

<b>Legal implications – Monitoring Officer:</b>
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22. Section 27 of the Education Act 2002 enables the governing body of a maintained school to provide any facilities or services whose provision furthers any charitable purpose for the benefit of pupils at the school or their families, or people who live or work in the locality in which the school is situated. This includes provision of a nursery setting within the school.
23. The Education and Inspections Act 2006 and The School Organisation (Prescribed Alterations to Maintained Schools) Regulations 2013 set out the statutory process that must be followed by the proposer and the decision maker. In this case, the school is a community school and consequently the local authority is both proposer and decision maker. The statutory process has been correctly followed.
24. The local authority has carried out a consultation on the proposal which is in accordance with statutory requirements. Such consultation involved those directly affected by the changes together with relevant representative groups.
25. In considering this Report, the Cabinet Member must give due regard to the results of the consultation as set out in the Annexes attached and the response of the Service to the consultation comments and

conscientiously take these matters into account when making its final decision.

<b>Equalities and diversity:</b>
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26. An Equality Impact Assessment (EIA) has been completed and no modifications to the proposal have been identified. The EIA is attached as **Annex 3**.

<b>Other implications:</b>
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27. The potential implications for the following Council priorities and policy areas have been considered. Where the impact is potentially significant a summary of the issues is set out in detail below.

<b>Area assessed:</b>	<b>Direct Implications:</b>
Corporate Parenting/Looked After Children	The proposals would sustain early years provision for pupils in Oxted, thereby ensuring that those who are Looked After are closer to home, more connected to local communities and support services.
Safeguarding responsibilities for vulnerable children and adults	Safeguarding vulnerable children is a high priority in all Surrey schools. Schools have considerable expertise in safeguarding vulnerable children and adhere to robust procedures. The school will continue to apply good practise in the area of safeguarding as they do currently. In addition, safeguarding is a key area for monitoring when Ofsted carries out inspections.
Environmental sustainability	The nursery becoming part of the school will be a sustainable offer that meets the need for places outlined in the childcare sufficiency assessment. Availability of early years

	childcare particularly free early education places reduces travel in the area and supports working parents.
Compliance against net-zero emissions target and future climate compatibility/resilience	No implications
Public Health	The nursery becoming part of the school will be a sustainable offer that meets the need for places outlined in the childcare sufficiency assessment. The nursery will continue to offer 15 hrs and 30 hrs funded places for 3 and 4 year olds and additional funded places for eligible 2 year olds. Availability of early years childcare particularly free early education places promotes health and wellbeing for children and their families. Funded Early Education for 2 year olds for FEET offers 15 hours of free childcare support earlier for eligible families

**WHAT HAPPENS NEXT:**

28. Subject to the Cabinet Member determining the statutory notices Surrey County Council and the Governing Body of Hurst Green Infant School and Nursery will proceed to implement the proposal and lower the age range of the school from 1<sup>st</sup> January 2024.

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**Contact Officer:**

Mike Singleton, Service Manager Education Place Planning

**Consulted:**

Headteacher of Hurst Green Infant School and Nursery  
 Governing body and staff members of the schools  
 Cllr Clare Curran, Cabinet Member for Children, Families and Lifelong Learning

Rachael Wardell, Executive Director for Children, Families and Lifelong Learning  
Liz Mills, Director Education and Learning  
Carrie Trail, Head of Education

**Annexes:**

ANNEX 1 Statutory Notice (Long version)  
ANNEX 2 Consultation Analysis Summary Report  
ANNEX 3 Equality Impact Assessment

# Statutory Notice

Proposal to lower the age range of  
Hurst Green Infant School &  
Nursery



## School Organisation Statutory Notice

3

Notice is given in accordance with section 19(1) of the Education and Inspections Act 2006, as amended by the Education Act 2011 and The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2013, that Surrey County Council, intends to make a significant change to Hurst Green Infant School and Nursery by lowering the age range from 3 to 7 years to 2 to 7 years.

### Local Authority Details:

<b>Local Authority</b>	Surrey County Council
<b>Address</b>	Quadrant Court 35 Guildford Road Woking GU22 7QQ

### School Details:

<b>Name of School</b>	Hurst Green Infant School & Nursery
<b>Phase of School</b>	Primary
<b>Type of School</b>	Community School
<b>URN</b>	125010
<b>Address</b>	Wolfs Wood, Hurst Green, Oxted, Surrey
<b>Postcode</b>	RH8 0HJ

### Introduction

1. This paper outlines a proposal to lower the age range of Hurst Green Infant School and Nursery, in Tandridge from 3 to 7 years to 2 to 7 years. The process and timescales are outlined below for the change of age range.

### Background

2. Hurst Green Infant School and Nursery is a one form entry school in the district of Tandridge, rated Good by Ofsted in 2022. The school currently also offers childcare for 2 year olds under section 27 of the Education Act 2002 which enables Governing bodies of maintained schools to set up and run facilities and services whose provision furthers any charitable purpose for the benefit of (a) pupils at the school or their families, or (b) people who live and work in the area in which the school is situated.

### Proposal

It is proposed that:

3. Surrey County Council and the Governing Body of Hurst Green Infant School and Nursery are proposing to lower the age range of Hurst Green Infant School in Tandridge from 3 to 7 years to 2 to 7 years.
4. This would mean that the current nursery provision for 2 year olds led by the Governing Body would become part of the maintained nursery managed by the school, under the same Ofsted registration as the school.

## **Why are we proposing to change the age range of Hurst Green Infant School and Nursery?**

5. Surrey County Council and Hurst Green Infant School and Nursery propose to change the current section 27 2 year old provision to become part of the nursery that is under the same registration as the school and continues to provide a secure, stimulating, quality nursery provision for children in the local area. The nursery is currently meeting a need identified through the Surrey County Council Childcare Sufficiency assessment and will continue to do so under this proposal.
6. The 2 year old provision at Hurst Green Infants was initially set up under section 27 of the Education Act 2002 which allows schools to open and establish a nursery as a separate community provision. As the 2 year old places are now an integral part of the community, by lowering the school age the 2 year old children become pupils of the school and support more efficient governance and operational functions. This continues to support the government's policy on providing 15 and 30 hours Funded Early Education for 2, 3 and 4 year olds in schools.

## **Vision Statement**

7. Hurst Green Infant School's vision is to bring out the best in children by caring, learning and achieving together.
8. Lowering the school age to incorporate the current 2 year old provision as part of the maintained school, will enable the school to build on and strengthen the arrangements already in place and provide a joined up approach to achieving our vision for all children from 2 to 7 years old. As nursery children will be on roll as part of the whole school, the systems and processes will be streamlined, enabling the school to deploy our resources across the nursery and school to ensure that every child realises their potential.

## **Why are we consulting now?**

9. The school wishes to rationalise the arrangements for all children in the nursery including 2 year olds.

## **Will the proposal have any impact on the school's admission arrangements?**

10. Currently we offer 30 reception places each year for local children. There are no planned changes to the Published Admission Number (PAN) of 30 reception places.
11. There are currently 4 part-time places for 2 year olds offered at the section 27 nursery at Hurst Green Infant School and Nursery. There is no change to how parents apply for a nursery place and information can be found on the school's website [Hurst Green Infant School & Nursery \(hurstgreenschool.org\)](http://hurstgreenschool.org). Children who

currently attend the nursery at the school will continue to attend the same setting with the same staff and do not need to reapply for a place under the new registration.

12. The capacity in the school from year R to year 2 is not impacted by this consultation. The permanent capacity of the school from year R to year 2 is 90.

**Table 1. Numbers on roll (Yr EY1 – Yr 2) at Hurst Green Infant School and Nursery (January 2023 census)**

<b>Year group</b>	<b>EY1</b> (3 year olds)	<b>EY2</b> (4 year olds)	<b>R</b>	<b>1</b>	<b>2</b>
<b>Number of Pupils</b>	3	12	29	30	27

13. Please note there is no automatic right for nursery aged children to gain a reception place at the school. The admissions criteria for community and voluntary controlled schools, along with other individual schools admissions criteria, in Surrey are published each year in the [schools admissions booklets](#). Hurst Green Infant School and Nursery can be found in the Primary School Booklet for Tandridge primary schools. Parents of children applying for a reception place would need to apply in the normal way for admission to the primary school whether their child attends the nursery provision or not.

### **Finance and Resourcing**

14. There is no change to the Early Years pupil funding rates for the nursery as set by the Department for Education. However, it is proposed that from January 2024 the children in the 2 year old places will be registered on the school pupil census and the DfE funding will be allocated to Hurst Green Infant School and Nursery by Surrey County Council.

### **Capital planning and buildings**

15. There is no requirement to amend the accommodation at the school as a result of this proposed change.

### **Impacts**

An Equality Impact Assessment is being completed throughout the consultation process and will be published as part of the Cabinet Member for Education and Learning Decision Meeting.



## Consultations, approvals and overall timescales

1. It is proposed that the age range of the school be changed from 1 January 2024. The proposed changes require a period of consultation, the publication of Statutory Notices and the agreement of Surrey County Council's Cabinet Member for All-age Learning if the proposal is to proceed.
2. The first stage of consultation was open from 19 June 2023 to 17 July 2023. During this period Surrey County Council and the school shared the proposals with the wider professional network, schools including headteachers and chairs of governors, with unions, parent representatives, partner agencies and with the staff and parents of the school subject to the proposals.
3. The consultation analysis is published at <https://www.surreysays.co.uk> on the Statutory Notice webpage alongside this document.

### Key points from the consultation responses:

- 1 person responded to the consultation and agreed with the proposal
4. Statutory Notice is now open for a four-week period from Monday 11 September 2023 and concludes on Monday 9 October 2023.
  5. The publication of Notices is when the local authority formally states whether it intends to implement the proposed changes. This will be the final opportunity for consultees to make their views known before a final decision is taken. Following the consultation periods officers will summarise the feedback and will report to the Cabinet Member for Education and All-age Learning. A decision is due on 31st October 2023.

### Have Your Say

Surrey County Council and Hurst Green Infant School and Nursery would like to know what people in the area feel about the proposal. The consultation will open on 11 September 2023.

You can respond by:

a) Accessing the consultation online on the 'Surrey Says' website using this direct link [www.surreysays.co.uk](https://www.surreysays.co.uk) or by searching for the school's consultation (school name or post code), or by scrolling through the list of open consultations.

b) Completing the consultation response form that is available alongside this document.

You can email the form or print it, complete it, and send it back to the address below.

Lucy Ford

Hurst Green Infant Consultation

School Place Planning

Quadrant Court

35 Guildford Road

GU22 7QQ

Email: [schoolorg@surreycc.gov.uk](mailto:schoolorg@surreycc.gov.uk) with the subject: FAO Hurst Green Infant Consultation

All responses must be received by 9 October 2023.

### **What happens next?**

You can make representations, objections and comments using the online form at [www.surreysays.co.uk](http://www.surreysays.co.uk). Alongside the online consultation page, we intend to publish a Statutory Notice at the school, in a local newspaper and on the Surrey Says website stating our intention to change the age range of Hurst Green Infant School and Nursery from 3 – 7 years to 2 – 7 years.

There will be a four-week statutory consultation period for further representations to be received by the council. All representations will be reviewed before a final decision is taken by the Cabinet Member for All-age Learning Decisions at the decision meeting in September 2023.

# Consultation Analysis

**Proposal to lower the age range of  
Hurst Green Infant School & Nursery**

## Consultation Analysis - Proposal to lower the age range of Hurst Green Infant School & Nursery

### Introduction

This report is an analysis of responses gathered on the proposal to lower the age range of Hurst Green Infant School and Nursery, in Tandridge from 3 to 7 years to 2 to 7 years.

Surrey County Council published an informal consultation from 19 June 2023 to 17 July 2023. After reviewing initial responses Statutory notices were published from 11 September 2023 to 9 October 2023.

Part 1 of this paper is an analysis of the responses received during the *informal consultation notice* period and Part 2 is an analysis of the responses during the Statutory Notices. The summary and key points gives a summary of the findings from both consultations. This paper will be submitted to the Lead Cabinet Member for Education & Learning as part of the Lead Cabinet Member report, for consideration in the decision to determine the statutory notices *on* 28 November 2023.

### Consultation Summary

The aim of the consultation was to seek views on the proposal from all interested parties, particularly from pupils and their families who attend Hurst Green Infant School and Nursery, pupils and their families who may attend the schools in the future, and the views of the local community.

The informal consultation was open from 19 June 2023 to 17 July 2023. The associated documentation was published on the Surrey County Council 'Surrey Says' website and circulated to local stakeholders. Interested parties were invited to return responses to the consultation via an online form or alternatively email or post responses.

An online public meeting was offered on 28 June 2023 at 4pm using Microsoft Teams. There were no participants on the day, therefore the online presentation did not take place. No enquiries were made to request another date/time.

An Equality Impact Assessment (EIA) is in progress and has been informed by responses to the informal consultation period. The Equality Impact Assessment will continue throughout the statutory notice period and will be submitted with papers at the Cabinet Member for Education and Learning Meeting.

### Key points from the consultation responses:

1. 1 person responded to the consultation.
2. The only respondent agreed with the proposal to lower the age range.
3. No comments were left in response to the consultation.

## Part 1 – Informal Consultation

### Quantitative Analysis

In total, there was 1 response to the consultation and the respondent agreed with the proposal.

The chart below shows the category the respondent selected to show their relationship to the school.

#### Question 3: What is your relationship with school?

##### Role - Role



### Qualitative Analysis

No comments were left in response to the consultation.

### Public Meetings

An online public meeting was offered on 28 June 2023 at 4pm using Microsoft Teams. There were no participants on the day, therefore the online presentation did not take place. No enquiries were made to request another date/time.

## 3 Part 2 – Statutory Notices

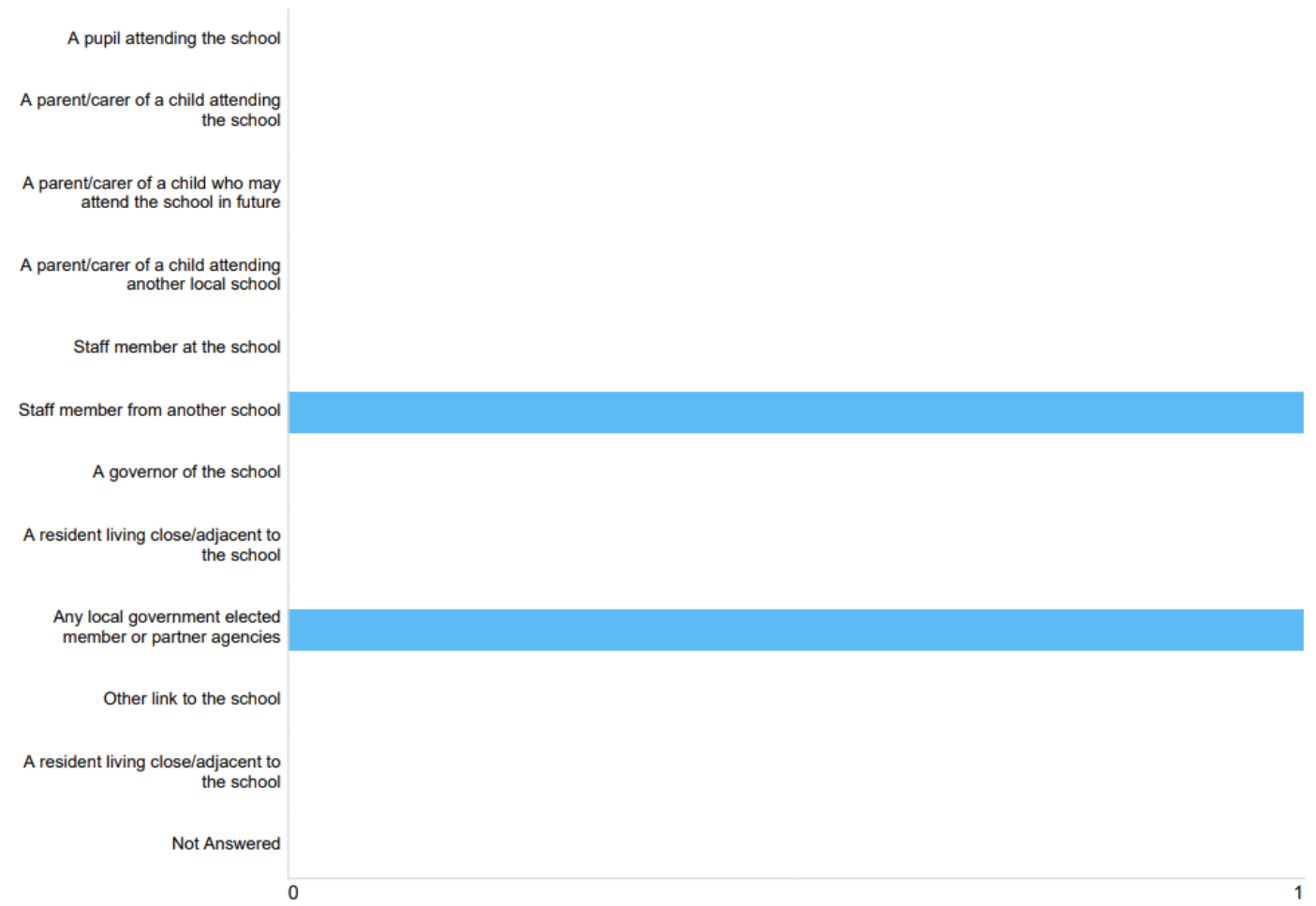
### Quantitative Analysis

There were 2 responses to the consultation. 100% of respondents agreed with the proposal.

The chart below shows the category the respondent selected to show their relationship to the school.

#### Question 3: What is your relationship with school?

##### Role - Role



### Qualitative Analysis

Respondents had the opportunity to add comments at the end of the survey. Out of 2 respondents, 1 left a comment.

The respondent who left a comment observed that the proposal was *“good news for local residents.”*

## **Equality Impact Assessment for the Proposal to lower the age range of Hurst Green Infant School & Nursery**

**Did you use the EIA Screening Tool?**

Yes

### **1. Explaining the matter being assessed**

**This is a:**

- Change to a service or function

Hurst Green Infant School and Nursery is a one form entry school in the district of Tandridge, rated Good by Ofsted in 2022. The school currently also offers childcare for 2-year-olds under section 27 of the Education Act 2002 5.

Surrey County Council and Hurst Green Infant School and Nursery propose to change the current section 27 2-year-old provision to become part of the nursery that is under the same registration as the school and continues to provide a secure, stimulating, quality nursery provision for children in the local area. The nursery is currently meeting a need identified through the Surrey County Council Childcare Sufficiency assessment and will continue to do so under this proposal.

The proposal will impact:

- Staff at Hurst Green Infant School & Nursery
- Parents and families of pupils currently attending Hurst Green Infant School & Nursery or likely to attend the school in the future.

**How does your service proposal support the outcomes in [the Community Vision for Surrey 2030](#)?**

- Children and young people are safe and feel safe and confident
- Everyone benefits from education skills and employment opportunities that help them succeed in life
- Communities are welcoming and supportive, especially of those most in need, and people feel able to contribute to community life

Are there any specific geographies in Surrey where this will make an impact?

- Tandridge

## Assessment team

### Detail here who you have involved with completing this EIA:

- Rachael Wardell, Surrey County Council, Executive Director Children Families and Lifelong Learning
- Liz Mills, Surrey County Council, Director of Education and Learning
- Eamonn Gilbert, Surrey County Council, Assistant Director Commissioning
- Carrie Traill, Surrey County Council, Service Manager, Educational Effectiveness
- Mike Singleton, Surrey County Council, Service Manager, Education Place Planning
- Marnie Caton, Surrey County Council, Commissioning Manager, Education Place Planning
- Sarah George, Hurst Green Infant School and Nursery, Headteacher
- Katherine Saunders, Hurst Green Infant School and Nursery, Chair of Governing Body

### Consultation Information:

Surrey County Council and Hurst Green Infant School and Nursery consulted on the proposal to lower the age range of Hurst Green Infant School and Nursery, in Tandridge from 3 to 7 years to 2 to 7 years.

The aim of the consultation was to seek views on the proposal from all interested parties, particularly from pupils and their families who attend Hurst Green Infant School, pupils and their families who may attend the school in the future, and the views of the local community.

The informal consultation was open from 19 June 2023 to 17 July 2023. The associated documentation was published on the Surrey County Council 'Surrey Says' website and circulated to local stakeholders. Interested parties were invited to return responses to the consultation via an online form or alternatively email or post responses.

An online public meeting was offered on 28 June 2023 at 4pm using Microsoft Teams. There were no participants on the day, therefore the online presentation did not take place. No enquiries were made to request another date/time.

There was 1 response to the consultation.

### **Do you agree with the proposal to lower the age range of Hurst Green Infant School & Nursery from 3 to 7 years to 2 to 7 years?**

1 (100%) respondent agreed with the proposal.

The informal consultation analysis is published on the statutory notices page at [Surrey Says](#).

Statutory Notices were published from 11 September – 09 October 2023. The associated documentation was published on the [SurreySays Website](#) and circulated to local stakeholders.



Interested parties were invited to return responses to the consultation via an online form or alternatively email or post responses.

There were 2 responses to the consultation. 2 respondents agreed with the proposal to lower the age range of Hurst Green Infant School & Nursery from 3 to 7 years to 2 to 7 years.

## 2. Service Users / Residents

Who may be affected by this activity?

There are 9 protected characteristics (Equality Act 2010) considered in the proposal. These are:

1. Age including younger and older people
2. Disability
3. Gender reassignment
4. Pregnancy and maternity
5. Race including ethnic or national origins, colour or nationality
6. Religion or belief including lack of belief
7. Sex
8. Sexual orientation
9. Marriage/civil partnerships

Though not included in the Equality Act 2010, Surrey County Council recognises that there are other vulnerable groups which significantly contribute to inequality across the county and therefore they should also be considered within EIAs. If relevant, you will need to include information on the following vulnerable groups.

- Members/Ex members of armed forces
- Adult and young carers\*
- Those experiencing digital exclusion\*
- Those experiencing domestic abuse\*
- Those with education/training (literacy) needs
- Those experiencing homelessness\*
- Looked after children/Care leavers\*
- Those living in rural/urban areas
- Those experiencing socioeconomic disadvantage\*
- Out of work young people)\*
- Adults with learning disabilities and/or autism\*
- People with drug or alcohol use issues\*
- People on probation
- People in prison
- Migrants, refugees, asylum seekers
- Sex workers
- Children with Special educational needs and disabilities\*
- Adults with long term health conditions, disabilities (including SMI) and/or sensory impairment(s)\*
- Older People in care homes\*
- Gypsy, Roma and Traveller communities\*
- Other (describe below)

(\*as identified in the Surrey COVID Community Impact Assessment and the Surrey Health and Well-being Strategy)

Impacts have been identified under the protected characteristics **Age including younger and older people** and **Disability**. The following vulnerable groups have also been identified, **Children with Special educational needs and disabilities** and **those experiencing socioeconomic disadvantage**.

## Age

### Pupils at the school

Currently we offer 30 reception places each year for local children. There are no planned changes to the Published Admission Number (PAN) of 30 reception places.

There are currently 4 part-time places for 2 year olds offered at the section 27 nursery at Hurst Green Infant School and Nursery. There is no change to how parents apply for a nursery place and information can be found on the school's website [Hurst Green Infant School & Nursery](#). Children who currently attend the nursery at the school will continue to attend the same setting with the same staff and do not need to reapply for a place under the new registration.

The capacity in the school from year R to year 2 is not impacted by this consultation. The permanent capacity of the school from year R to year 2 is 90.

**Table 1. Numbers on roll (Yr EY1 – Yr 2) at Hurst Green Infant School and Nursery (January 2023 census)**

Year group	EY1 (3 year olds)	EY2 (4 year olds)	R	1	2
Number of Pupils	3	12	29	30	27

### Pupils who may attend the school in the future

1. Surrey County Council and the Governing Body of Hurst Green Infant School and Nursery are proposing to lower the age range of Hurst Green Infant School in Tandridge from 3 to 7 years to 2 to 7 years.
2. This would mean that the current nursery provision for 2-year-olds led by the Governing Body would become part of the maintained nursery managed by the school, under the same Ofsted registration as the school.
3. As per all maintained school admissions arrangements, there is no automatic right for nursery aged children to gain a reception place at the school. The admissions criteria for community and voluntary controlled schools, along with other individual schools admissions criteria, in Surrey are published each year in the [schools admissions booklets](#). Hurst Green Infant School and Nursery can be found in the Primary School Booklet for Tandridge primary schools. Parents of children applying for a reception place would need to apply in the normal way for

# Equality Impact Assessment

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admission to the primary school whether their child attends the nursery provision or not.

## Positive Impacts:

- Lowering the school age to incorporate the current 2-year-old provision as part of the maintained school, will enable the school to build on and strengthen the arrangements already in place and provide a joined-up approach to achieving our vision for all children from 2 to 7 years old. As nursery children will be on roll as part of the whole school, the systems and processes will be streamlined, enabling the school to deploy our resources across the nursery and school to ensure that every child realises their potential.

**What other changes is the council planning/already in place that may affect the same groups of residents? Are there any dependencies decision makers need to be aware of?**

N/A

**SEND Capital Programme Cabinet Report 25 January 2022:**

[Developing Local Special Educational Needs and Disability \(Send\) Provision in Surrey to Meet Demand From 2023/24 Onwards](#)

**Any negative impacts that cannot be mitigated?**

No

## Disability

(Including Children with Special Educational Needs and Disabilities and Adult and Young carers)

The proposal positively impacts children with Special Educational Needs and Disabilities as entry to early years provision at 2 years old could lead to the earlier identification and support of children with additional needs.

**Describe here suggested mitigations to inform the actions needed to reduce inequalities.**

N/A

**What other changes is the council planning/already in place that may affect the same groups of residents? Are there any dependencies decision makers need to be aware of?**

N/A

**Any negative impacts that cannot be mitigated?**

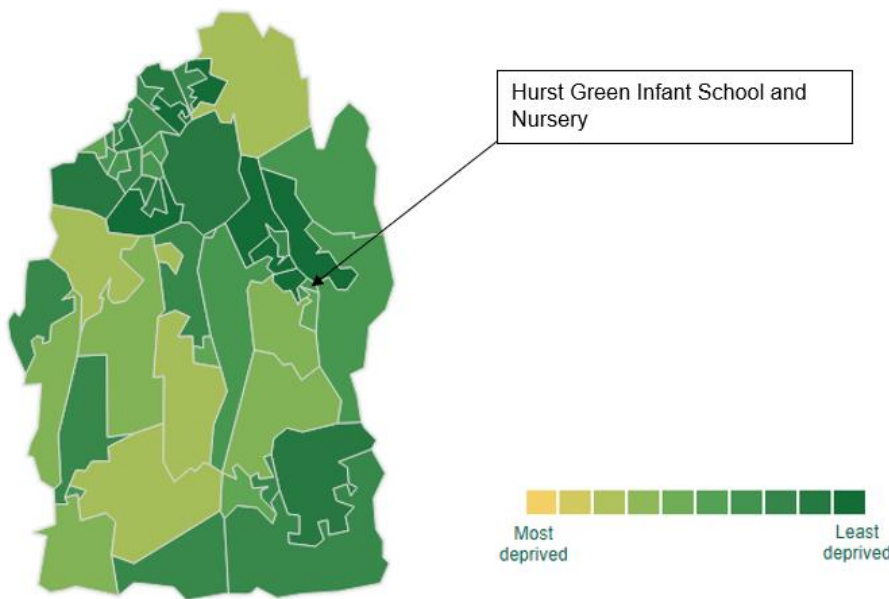
No

# Equality Impact Assessment

## 3 Socio economic disadvantage

[The Indices of deprivation 2019](#) finds that there are no Lower Layer Super Output Areas (LSOA) in Tandridge between below the 30% most deprived areas in the country. Hurst Green Infant School and Nursery is in LSOA 007A which is in the 60-70% decile of the Index of Multiple Deprivation. On a national scale it is less deprived than 60% of the rest of the country, according to the index.

**Figure 1: English Index of Multiple Deprivation Tandridge  
Map of Tandridge**



Source: Indices of deprivation 2019 in Surrey by Surrey-i helpdesk

**Positive impact:** Lowering the school age to incorporate the current 2-year-old provision as part of the maintained school, will enable the school to build on and strengthen the arrangements already in place and provide a joined up approach to achieving our vision for all children from 2 to 7 years old.

**Describe here suggested mitigations to inform the actions needed to reduce inequalities.**

N/A

**What other changes is the council planning/already in place that may affect the same groups of residents? Are there any dependencies decision makers need to be aware of?**

N/A

**Any negative impacts that cannot be mitigated?**

No

## 3. Staff

Any impacts for staff with protected characteristics will be considered by the Governing Body of Hurst Green Infant School and Nursery.

**Describe here suggested mitigations to inform the actions needed to reduce inequalities.**

Communication and consultation with staff throughout the decision-making process.

**What other changes is the council planning/already in place that may affect the same groups of residents? Are there any dependencies decision makers need to be aware of?**

N/A

**Any negative impacts that cannot be mitigated?**

No.

## 4. Recommendation

Based your assessment, please indicate which course of action you are recommending to decision makers. You should explain your recommendation below.

- **Outcome One: No major change to the policy/service/function required.** This EIA has not identified any potential for discrimination or negative impact, and all opportunities to promote equality have been undertaken
- **Outcome Two: Adjust the policy/service/function** to remove barriers identified by the EIA or better advance equality. Are you satisfied that the proposed adjustments will remove the barriers you identified?
- **Outcome Three: Continue the policy/service/function** despite potential for negative impact or missed opportunities to advance equality identified. You will need to make sure the EIA clearly sets out the justifications for continuing with it. You need to consider whether there are:
  - Sufficient plans to stop or minimise the negative impact
  - Mitigating actions for any remaining negative impacts plans to monitor the actual impact.
- **Outcome Four: Stop and rethink the policy** when the EIA shows actual or potential unlawful discrimination. (For guidance on what is unlawful discrimination, refer to the [Equality and Human Rights Commission's guidance and Codes of Practice on the Equality Act](#) concerning employment, goods and services and equal pay).

### Recommended outcome:

- **Outcome One: No major change to the policy/service/function required.** This EIA has not identified any potential for discrimination or negative impact, and all opportunities to promote equality have been undertaken.

### Explanation:

No negative equalities impacts have been identified.



## 5. Action plan and monitoring arrangements

There is no current action plan as no negative impacts have been identified

## 6a. Version control

Version Number	Purpose/Change	Author	Date
0.1	Draft	Kim O'Malley	August 2023
0.2	Amendments to draft at end of Informal Consultation	Kim O'Malley	August 2023
0.3	Final draft version at the end of the Statutory Notice period	Lucy Ford	October 2023
1	Final version for Cabinet Member Meeting	Lucy Ford	October 2023

## 3 6b. Approval

Secure approval from the appropriate level of management based on nature of issue and scale of change being assessed.

Approved by	Date approved
Head of Service - Liz Mills	12/11/2023
Executive Director – Rachael Wardell	12/11/2023
Cabinet Member – Clare Curran	03/11/2023
Directorate Equality Group – Liz Mills	12/11/2023

**EIA author:** Jane Keenan, Commissioning Manager, Education Place Planning

## 6c. EIA Team

Name	Job Title	Organisation	Team Role
Lucy Ford	Commissioning Manager	SCC	Author, Project Manager
Kim O'Malley	Commissioning Assistant	SCC	Project Group member
Sarah George	Headteacher	Hurst Green Infant School and Nursery	Service Expert
Katherine Saunders	Chair of Governors	Hurst Green Infant School and Nursery	Service Expert
Liz Mills	Director of Education and Learning	SCC	Sponsor

If you would like this information in large print, Braille, on CD or in another language please contact us on:

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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